



Business Directory Services

www.businessdirectories.net

RMA REQUEST FORM

IMPORTANT RMA PROCEDURES

1. Clearly print your information below. (All fields must be completed),
2. Fax this completed RMA Form to +9663 869 0803
3. The RMA Department will Fax back an RMA number within 24 hours or provide a reason for RMA denial.
4. After you receive an RMA number, you may return your product to BDS.
5. Please write the RMA number on the outside of your shipping box.

Complete this form and Fax it to +966 3 869 0803

Company Name _____

Contact Name _____

Shipping Address _____

City _____ State/Province _____ ZIP Code _____

Phone _____ Fax _____ Date Form Was Faxed _____

Credit Card Number _____ Expiration Date _____

Bank Transfer Number _____ Date Sent _____

Order ID number (If known) Date of Purchase Product Purchased

Reason for return: _____

FOR BDS USE ONLY

RMA # _____

ISSUE DATE _____

SEND THE SOFTWARE PRODUCT AND THIS COMPLETED FORM TO THE ADDRESS BELOW. WE RECOMMEND THAT YOU ALSO USE INSURANCE OR ELECTRONIC DELIVERY CONFIRMATION AS BDS IS NOT RESPONSIBLE FOR LOST OR STOLEN SHIPMENTS.

Business Directory Services Est.

Attn: Product Returns – RMA # _____

PO Box 1271

Al-Khobar, Saudi Arabia 31952



Business Directory Services Est.

PO Box 1271
Al-Khobar
Saudi Arabia
31952

Customer Name _____

Date _____

Letter of Application Removal

Dear Customer,

As a condition of obtaining an RMA number for the refund of the purchase price of an Application Product purchased from Business Directory Services Est., you must also agree to these terms.

Please be advised that you **MUST** delete the BDS Product from your computer as well as any and all copies. You may not give away, donate or otherwise distribute the BDS Product or copies to anyone else.

BDS shall refund the purchase price of the Product to Customer and report the product as "Removed" once this letter has been executed by the Customer and received by Business Directory Services Est. Upon Customer's execution and delivery of this Agreement, Customer's License to use the BDS Product under the End-User License Agreement shall terminate.

Thank you for doing business with Business Directory Service Est. and for complying with this request.

TO BE COMPLETED BY CUSTOMER:

Signature_____

Name (please print)_____

Address_____

City/State/Province/ZIP_____

Email Address_____